



Position: Creative Services Intern

Company: RightsFlow

Location: New York, NY

Website: www.rightsflow.com

RightsFlow currently serves over 9,500 clients obtaining licenses from publishers and songwriters all over the world – including major, independent and artist controlled works. Clients include Muzak, Amie Street, [PIAS], Alliance, Thumbplay, Guvera, Kontor New Media, The Orchard, INgrooves, Zynga, Hoodiny, CAM, Zebralution, E1 Canada Distribution, IODA, Cooking Vinyl, CD Baby, Disc Makers, & X5 Music Group.

RightsFlow offers applicants a unique hands-on experience in the music business. We are looking for part-time candidates that are willing to dedicate 20+ hours a week. The ideal candidate is someone who has a passion for design, art direction and creative presentation and is eager to learn more about the music business. The successful candidate will have a significant role in artistic positioning of the company and its new service [Limelight](#). Additionally he/she will gain a great understanding in learning the day-to-day operations of a music licensing company as well as produce valuable portfolio-worthy content.

Responsibilities:

- Assist the Vice-President of Sales and Marketing in the design needs for the department and the company
- Develop both online and printed sales and marketing collateral, advertising, and materials
- Digital design including Flash banners and web landing pages

Qualifications:

- Current enrollment in a graphic design program (Graduate/MFA student preferred)
- Familiarity with basics of online design and print production
- Ability to conceptualize, design and produce micro sites (website design)
- Familiarity with design programs on both Mac and PC: Wordpress, HTML , Powerpoint Photoshop, Illustrator, Adobe CS 3 or 4 including Flash and After Effects
- Strong design skills and Windows Office skills (mostly Excel & Word)
- Desire to work in the music industry
- Ability to thrive in a startup environment

This position is for college credit **ONLY**.

Please forward cover letter and resume to Michael Kauffman at michael.kauffman@rightsflow.com.